

WORK SESSION  
September 2, 2008

Mr. Dwelle called the meeting to order at 6:00 p.m.

Roll call was answered by Trustees Timothy Coleman, Jeffrey Ferrell, and William Dwelle.

Mr. Coleman moved to approve the minutes from August 12<sup>th</sup> and August 26<sup>th</sup> as corrected. Mr. Ferrell seconded the motion. All were in favor.

Mr. Ferrell moved to approve the Financial Statement for the month of August. Mr. Coleman seconded. All were in favor.

Kevin Boos reported that the Issue II project on Peterson Lane is supposed to start tomorrow. Bell Avenue was bermed over the weekend so that is done. There are a few cosmetic repairs to be done on Boardwalk and Michigan. There is a punch list that will be reviewed before the work is accepted.

The fall brush drop off is September 27, 2008 from 7:00 am – 3:00 pm. It will be posted on the website shortly. It is the same as the spring drop off.

They are doing curb repair in Stonewood. They are getting the equipment ready for leaf season, which will probably be early this year. Mr. Coleman said that there was brush dropped off on W. Strub by Scottley. Mr. Coleman wants to check to see who is dumping it.

There will be one more complete mowing of Township property and hopefully two street sweepings before leaf season.

He presented a report for the Park Board and will hopefully have more by the next Park Board meeting.

He also updated the Board on Highway grievances #13 and #14. Copies are needed for the Office files. Copies have been forwarded to Mr. Coppeler.

Mr. Coleman discussed the current salt situation. He said that there are some areas that are not going to even get salt, and those that are will be paying very high rates. He thinks that we might have to revised have we apply the salt if there is a chance that we will run out. Mr. Dwelle asked about the liquid method. Mr. Coleman said that was a pre-treat to the salt. In addition there have been some legal situations because of it. We may have to have a sand-salt mix.

Ms. Schaefer reminded Mr. Boos that she needs the information requested by the OTARMA regarding the parks and pesticide spraying.

Chief Myosky said that while they had their squad back from Huron, there was a large slice in the front tire. They cannot prove who was responsible, but it has to be repaired. The tires are \$258 per tire.

Jim Lamb will be gone over the next few days for a funeral on Middle Bass.

Sutphen called to report that the fire truck is ahead of schedule by about 20 days. He will start looking for financing for 5 years with no penalty for earlier payoff.

An insurance claim will be submitted to OTARMA for damage to a fire fighter's car caused by a tree falling on it.

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Chief Myosky will be starting the paperwork for the purchase of the items covered by the new FEMA grant. The Township's share is \$9,009. The grant will cover training DVDs, survivor wet suits, and schooling at Bowling Green to bring 20 of 48 of the personnel up to the rescue technician level. The wiring for the generator and fill tanks was not included in the grant. It needs to be increased to 90 amps.

The guys collected over \$1,200 at Wal-Mart for MDA in about 3 hours.

The spaghetti dinner for Steve Westcott is September 20<sup>th</sup> at the American Legion. He is doing as well as expected. He technically is listed as being in remission.

Lt. Pathemore gave Ms. Schaefer paperwork on OCTF, renewing the Duns number, and the cell phone for Officer Rotuno.

Chief Myosky said that he is getting updated bids for the radio recorder. A lot of this will depend on what is going to happen with the phone system.

**Resolution #2008-0107**

**Approve Supplemental Appropriations**

Mr. Coleman moved to approve the following supplemental appropriations:

2192-230-190-0021	Salaries-Administrative Assistant	(\$1,000.00)
2192-230-211-0000	PERS	\$1,000.00

Mr. Ferrell seconded the motion. Mr. Coleman asked how many of the supplemental appropriations they would be doing. Ms. Schaefer said that it would probably be every meeting unless the Board adopted one to cover the rest of the year. Mr. Coleman said he would prefer one for the rest of the year. Mr. Ferrell suggested that each department head submit what they would need for the rest of the year. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Mr. Coleman asked about the Financial statement for the period ending August 26<sup>th</sup>. Ms. Schaefer explained that when she returned from Indiana on the 26<sup>th</sup>, there were a number of receipts that were not coded. Therefore, she was not able to do the report at that time. She did the report for the end of the month for tonight since it would provide more information. In addition she was working on the report of past revenues received for discussion tonight. She will, however, have both the report for August 26<sup>th</sup> and the one for Sept. 2<sup>nd</sup> in the next couple of days.

Ms. Schaefer reported that Linda Scherer declined the position in the zoning department due to change in her work schedule and family needs.

The Board decided to let the bulk permit expire and renew if and when it is needed.

Mr. Coleman reported that there was a lot that needed mowing. Ms. Schaefer said that she believed that the time frame had passed. Later she determined that it was September 20<sup>th</sup>.

Mr. Coleman moved to go into executive session to discuss personnel matters and pending litigation. Mr. Ferrell seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Motion adopted.

Mr. Coleman moved to go back into regular session. Mr. Ferrell seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Motion adopted.

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**Resolution #2008-0108**

**ACCEPT RESIGNATION FOR FIRE FIGHTER HEATHER ECKERT**

Mr. Ferrell moved to accept the resignation of Heather Eckert as of this date. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

**Resolution #2008-0109**

**ACCEPT THE RESIGNATION OF PART-TIME  
POLICE OFFICER SCOTT SCHERFLING**

Mr. Ferrell moved to accept the resignation of Scott Scherfling as of this date. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

**Resolution #2008-0110**

**TERMINATE PART-TIME POLICE OFFICER BRYANT HALSEY**

Mr. Ferrell moved to terminate Bryant Halsey as of this date. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

**Resolution #2008-0111**

**HIRE PART-TIME POLICE OFFICERS MATTHEW McPEEK, MICHAEL  
WOODS, AND ZECKARIAH HEATER**

Mr. Ferrell moved to hire Matthew McPeek, Michael Woods, and Zeckariah Heater as part-time police officers, at the rate of \$8.50 per hour, pending completion of necessary paperwork. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Mr. Dwelle reported that the sale of Sidoti's to Galloway Bros. has been completed. He wanted to know how the Board wanted to proceed. Mr. Coleman said that we should continue with Galloway's as it is presently, but that we need to review the entire program.

Ms. Schaefer then reviewed her recap of the Township's Revenues for the years 2002-2009. Then report shows that the rollover amounts have been steadily decreasing. Taxes, the figure supplied by the Erie County Auditor, have been steadily increasing. The figure that has the most decrease for this year is the "Other Income". This is a figure that we supply. The main problem seems to be that in 2008 at least the second half tax collection has been included in the miscellaneous income account in addition to the real estate taxes.

Ms. Schaefer said that she used historical figures in calculating \$2.5 Million (her figures) with the exception of Estate Taxes. Everything that can be done to decrease spending, will increase the carryover. Mr. Coleman asked what was included for Estate Tax for 2009. Ms. Schaefer said nothing. So anything that comes in will be extra funds.

Mr. Ferrell said that if it was needed the 30% that was allocated to Park Development could be transferred back. Ms. Schaefer said that it could not be transferred back, but a resolution could be adopted to revise the allocation.

Ms. Schaefer said that before any additional funds could be appropriated, the miscellaneous income accounts should be eliminated. This may be a problem for the various highway accounts. While the highway funds have large amounts in the miscellaneous accounts, thankfully not all of the money has been allocated.

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Mr. Dwelle is concerned about getting through this year. Financing is only going to continue to be more difficult. Ms. Schaefer said that a one-mil levy would generate \$381,000. If the Board wants to continue doing Issue II, this may be the only way to fund it.

Ms. Schaefer said that she would have the 2008 Revenue and Appropriation reports completed within the next 2 days.

Mr. Dwelle asked when they would be ready to adopt the appropriations needed for the rest of the year. Mr. Ferrell said that the department heads need to give Ms. Schaefer that figure. Mr. Ferrell said that if we rescinded the 30% to Park Development that could be used for the Police Department. Mr. Coleman said that even without doing that there was \$300,000 that could be allocated to the Police Department. Ms. Schaefer asked where? Mr. Coleman said in the Estate Tax. Ms. Schaefer said that additional amount has been used to offset the Miscellaneous Account in the General Fund and the General Fund is fully appropriated. So there is not money at this time from Estate Tax.

Ms. Schaefer said that there were some Appropriation line items that have not and will not be spent such as \$18,000 in Insurance since that has been paid. And there is an account in Police for Retro Pay that will not be used since the Back Pay checks were not coded as such.

Mr. Coleman asked if we had gotten anything back from ODNR yet on what had been submitted. Ms. Schaefer said that nothing had been submitted yet since we have not received all the bills yet.

There was a general conversation regarding the police department. Morale, for the most part, is improving, but there are still some issues that need to be addressed. Mr. Ferrell asked Lt. Parthemore for copies of the various job descriptions for his department.

With no further business to be conducted the meeting was adjourned at 10:00 pm.

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William Dwelle, Chairman

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Diane Schaefer, Fiscal Officer