

REGULAR SESSION
December 8, 2009

Mr. Ferrell called the meeting to order at 6:00 p.m.

Trustees William Dwelle, Timothy Coleman, and Jeffrey Ferrell answered the roll call.

The next scheduled meeting is the Regular Session on December 22, 2009.

Mr. Coleman moved to accept the agenda as presented. Mr. Dwelle seconded the motion. All were in favor.

Mr. Coleman moved to approve the Financial Statements for the period ending December 8, 2009. Mr. Dwelle seconded the motion. All were in favor.

Mr. Coleman moved to accept the minutes from the Regular Session of November 24, 2009 and the Work Session of December 1, 2009. Mr. Dwelle seconded the motion. All were in favor.

Resolution #2009-0180

SDUPPLEMENTAL APPROPRIATIONS-POLICE DEPARTMENT

Mr. Dwelle moved to adopt the following supplemental appropriations for the police department:

1000-210-420-0008 Ammo & Qualifications	\$460.00
1000-210-410-0000 Office Supplies	(\$460.00)
1000-210-740-0000 Six Radars and Mounts	\$7,900.00
From additional income from sale of fixed assets	
1000-210-410-0000 Office Supplies	\$233.23
1000-210-520-0000 Compensation & Damages	(\$233.23)
1000-210-410-0000 Printer Cartridges	\$649.97
1000-210-520-0000 Compensation & Damages	(\$649.97)

Mr. Coleman seconded the motion. Chief Klamar explained that the Ammo was to complete the order placed this year. The radars are being funded by the sale of the Tahoe to the Fire Department. The others are just end of the year purchases for office supplies and printer cartridges. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

Resolution #2009-0181

**NOTICE OF DANGEROUS PROPERTY CONDITION AND ORDER TO
ABATE PURSUANT OF ORC 505.86 - 3509 MILAN ROAD**

Mr. Coleman moved to notify the County to proceed with the demolition of the house at 3509 Milan Road pursuant to ORC 505.86. Mr. Ferrell asked if there was anyone in the audience representing the property. No one responded. Ms. Schaefer explained that the notices had been sent to the property owner and returned as undeliverable. A public notice was placed in the Register as required. The owners had until tonight to make arrangements to comply with the notice. This was actually the notification to the County to proceed with the demolition of the property. Mr. Dwelle seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

Resolution #2009-0182

RESIGNATION OF PART-TIME OFFICER JOSH QUERIN

Mr. Coleman moved to accept the resignation of Part-time officer Josh Querin, effective 12/3/09. Chief Klamar explained that Mr. Querin had taken a full-time position with the Huron County Sheriff's department. Mr. Dwelle seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

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Resolution #2009-0183

SUPPLEMENTAL APPROPRIATIONS-ZONING DEPARTMENT

Mr. Dwelle moved to adopt the following supplemental appropriations for the zoning department:

1000-130-221-0000 Health insurance	\$33.00
1000-130-318-0000 Training Services	(\$33.00)

Mr. Coleman seconded the motion. Mr. Coleman asked if this would take it through the end of the year. Ms. Schaefer said that it would. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

CORRESPONDENCE

The Board had received a letter from the Ohio Department of Liquor Control regarding liquor permit renewals, which are due in February. The Board has the right to object to any renewal and request a hearing if they so wish. After conferring with Chief Klamar Mr. Coleman moved that they have no objections to the renewal of any of the present permit holders. Mr. Dwelle seconded the motion. All were in favor.

REPORTS

The Zoning Report for the month of November shows collections of \$3,307.24 included two variances and one accessory building. Mr. Ferrell asked if there was a comparison with last year. Ms. Schaefer said that it did not, but that she believed Mr. Lamb would do an annual report in January.

DEPARTMENT HEAD REPORTS

Fire Department

Chief Myosky asked that he be permitted to pay off the fire truck loan. He would take the money from the Motor Vehicle Trust and the Building Fund line items. Mr. Ferrell asked how much interest the Township would save by paying off. Ms. Schaefer said that it would be at least \$700 per month.

Resolution #2009-0184

SUPPLEMENTAL APPROPRIATION – FIRE DEPARTMENT

Mr. Dwelle moved to authorize the following supplemental appropriations in order to pay off the loan for the fire truck:

2192-820-820-0000 Principal	\$168,690.29
2192-830-830-0000 Interest	(1,288.29)
2192-760-750-0027 Motor Vehicle Trust	(50,000.00)
2192-220-720-0000 Buildings	(50,000.00)
2192-220-750-0000 Motor Vehicle	(21,100.00)
2192-230-323-0071 Repairs - Equipment	(3,953.75)
From 2192-302 EMS Collections	42,348.25

Mr. Coleman seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

Chief Myosky reported the plumber was about 80% complete with the repairs to the water line.

Chief Myosky reported that he had gotten a request from administration to open up a requisition for Alliance, the collection company. He said that he had been paying this out of the same account as refunds. He wanted to know why in the last month of the year was he receiving this request and why the Board was changing yet another procedure. He has no problem with doing it for 2010. Mr. Coleman said that he knew nothing about it. Mr. Ferrell said that they had just reviewed the budget for 2010 and there was no line item for it. Ms. Schaefer said that it was not a separate line item. It would be a purchase order just like the purchase order for Med3000. Ms. Schaefer explained she discovered

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the situation when reviewing the EMS collections for a refund. Sometimes we get money from AllianceOne because they have collected the EMS payments. Sometime we owe AllianceOne because we have collected the EMS money. Either way we need to track the total amount of the collections and the total amount of fees earned by AllianceOne, not just the net result. Ms. Schaefer said that she was not sure she had said anything about starting this new procedure this year. Mr. Coleman asked if each vendor needed a separate line item. Ms. Schaefer said that it was not a line item; it was just a purchase order. Chief Myosky said that he was taking it out of the line item for insurance refunds. Ms. Schaefer said that the payments to AllianceOne were not insurance refunds. Chief Myosky said they had been doing this all year. Mr. Ferrell said that it was something the Chief and the Fiscal Officer needed to work out and work out quickly. Mr. Dwelle said he thought he heard the Fiscal Officer say that it was not something that needed to be straightened out at this point. Ms. Schaefer said that was correct. Mr. Ferrell said they needed to straighten it out. Ms. Schaefer said that she had given the memo to the EMS Billing Clerk for further research since Ms. Schaefer did not have the report for the month that were recorded as income. After reviewing those reports she would be in a position to make a recommendation. Mr. Coleman asked if the EMS Billing Clerk sent the e-mail to the Fire Chief. Ms. Schaefer said apparently she did. He wanted to know why Ms. Schaefer did not send it. Ms. Schaefer said she had not gotten that far yet to make a recommendation. Mr. Coleman said that requests had been made in the past that the lines of communication be open between the Fiscal Officer and the Fire Chief. Ms. Schaefer said that she had made the request of the Billing Clerk so that she could determine if it was material. She just got the information from the Billing Clerk either today or yesterday and had not finished the review. She was not aware of the request for the purchase order.

Highway Department

Mr. Sternberg reported that they would be finished with leaf pickup tomorrow weather permitting. He thinks the process went well this year. They are working on catch basins. The contractor for the Issue II project has been given a punch list of items to be corrected. Mr. Sternberg said that Mr. Dwelle and he had reviewed the original work. The retainage would cover the work if a re-work were required.

Mr. Ferrell expressed his thanks to the department for their hard work during leaf season. He said that he also believed that the pickup went well. He also noted that the drainage problem near Arby's seems to have been corrected.

Mr. Dwelle said that there were several dips on Old Railroad that needed patching.

Police Department

Chief Klamar reported that the remaining videos had been received and should be installed later this week.

Chief Klamar said that he would be presenting the name of some part-time officers to replace the one who just left and the one that had gone to Reserve status. He will be bringing names to the Board at the next meeting.

Notices

Ms. Schaefer reported that Perkins Township Bicentennial Plates are now available for purchase, Monday-Friday 8:00 a.m. to 4:00 p.m. for \$10.00. The plates show several landmarks from around the township as well as where the original cabins and Indian trails were located. They would make great Christmas gifts.

PUBLIC FORUM

Bryan Kasper, Kasper Auto Group, requested that his company be included in the tow rotation policy. Mr. Ferrell recapped the present towing policy. The present policy has

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been extended on a monthly basis until the present vehicles can be identified and relocated. Mr. Coleman said the problem with the number of vehicles needed to be resolved until we can go forward. Mr. Kasper said that most departments have the storage fees by the responsibility of the owner of the vehicle. They are willing to do what ever is necessary to get on the list. Mr. Dwelle said the problem is the older vehicles, not the newer ones. Mr. Dwelle said that once this is straightened out, it would be on a rotation basis.

Cheryl Best-Wilke, Pennsylvania, asked if there was a lot of cost involved in getting this straightened out. Mr. Ferrell said that the monthly cost for the storage is \$333.33. Chief Klamar said that once he gets the courts approval, the vehicles could be turned over to Galloway's who would be responsible to notify the owners. Chief Klamar is hopeful that he will have the vehicles cleared by the end of the month.

Mr. Kasper asked that they be notified when this is going to the new procedure.

In answer to the second part of Ms. Wilke's question, Chief Klamar said that we do not pay the storage costs per vehicle. We pay a fee for storage and towing. Mr. Ferrell also said that the Police Department is also going to be a little more selective in what they want.

Michael Printy, Trustee Elect, read a letter questing that the present Board pass a resolution that he be provided health insurance and life insurance like other employees of the Township. Mr. Printy asked if this was something that the Board would consider. Mr. Ferrell said that they have to consider it since Mr. Printy just brought it up. Mr. Dwelle said that it must be decided before the end of the year. Mr. Coleman said that he questioned whether it was legal to charge Mr. Printy more than other employees. Mr. Coleman's initial response is to deny the request. He said that when he ran he thought he would be making less than a City Commissioner and was surprised to learn that he would make over \$15,000 per year. He has not taken any compensation for mileage or uniforms. He understands the request and wants to make certain he is doing what is proper.

Mr. Printy said that he would not be the first trustee to have paid health insurance. Mr. Coleman said that he was aware of that, but that there were some comments made by Mr. Printy during the recent campaign that make this request a little strange.

Mr. Dwelle said that he remembers when the state legislature took the action to make this available. Perkins made this available to the employees. The trustees are employees and therefore, Mr. Dwelle believes that Mr. Printy should be allowed to receive health insurance as requested.

Mr. Ferrell said that when he ran he believed that he could be able to help the Township. He did not run for the compensation. He said that whatever is decided is not decided just for Mr. Printy, it is for the entire Board. He did not believe that he could support it at this time because of the additional cost to the taxpayers.

Mr. Printy said that was not why he ran for the Board. He plans on being a hard worker. He hopes that he will be an excellent Trustee. He is just asking for what two members of the present Board are receiving from the other employers.

Mr. Ferrell moved to table Mr. Printy's request. Mr. Coleman seconded the motion. All were in favor.

Shawn Foucher, reporter for the Sandusky Register, asked Mr. Dwelle if he had health insurance through the Township. Mr. Dwelle said that presently he obtains his health

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insurance through OPERS. Mr. Foucher then asked if Mr. Dwelle if he had it in the past. Mr. Dwelle said that he did receive health insurance in the past. Mr. Foucher asked if the Board had ever voted on a Trustees request. Mr. Dwelle said that none of the present Board needed health insurance so there was no need to vote on the issue.

Ms. Wilke asked if the Township provides health insurance for part-time employees. Mr. Dwelle said that we do not. Mr. Ferrell said that he believed that our insurance policy requires full-time employment. Ms. Schaefer said that she believes that full-time is defined as either 24 or 28 hours. Ms. Wilke asked if the Township permits prorating of insurance. Mr. Coleman said that he is not aware of any requirement. Mr. Dwelle said that the Board had not adopted this policy. Mr. Ferrell asked Lynn Hargrave what our policy required – 32, 28, or 24 hours. Ms. Hargrave believed it was 32 hours.

Mr. Ferrell noted that if time permits they might work on budgets after the executive session.

Mr. Dwelle moved to go into executive session to discuss contracts with department heads. Mr. Coleman seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

Mr. Dwelle moved to return to regular session. Mr. Coleman seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

With no further business to be conducted, the meeting was adjourned at 10:30 pm.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer