

REGULAR SESSION
November 25, 2008

Mr. Dwelle called the meeting to order at 6:00 p.m.

Roll call was answered by Trustees Timothy Coleman, Jeffrey Ferrell, and William Dwelle.

Mr. Coleman moved to accept the agenda with the deletion of the discussion of department head contracts. Mr. Ferrell seconded the motion. All were in favor.

Mr. Coleman moved to accept the minutes from the Regular Session of October 28, 2008. Mr. Ferrell seconded the motion. All were in favor.

Mr. Coleman moved to accept the Financial Statements for the period ending November 25, 2008. All were in favor.

Resolution #2008-0145
SUPPLEMENTAL APPROPRIATIONS

Mr. Coleman moved to adopt the following supplemental appropriations:

GENERAL FUND	
1000-310-360-0000 Contracted Services	\$1,400.00
FIRE/EMS FUND	
2192-220-190-0001 Salaries	(400.00)
2192-220-190-0066 Salaries – OIC	400.00
2192-230-190-0001 Salaries	(600.00)
2192-230-190-0066 Salaries – OIC	600.00
2192-220-213-0000 Medicare	150.00
2192-230-213-0000 Medicare	(150.00)
2192-220-318-0000 Training	3,450.00
2192-220-740-0000 Equipment	6,475.00
2192-230-323-0071 Equipment Repairs	2,000.00
2192-220-599-0000 Other expenses	450.00
FEMA FUNDS	
2904-220-318-0000 Training	65,082.60
2904-220-740-0000 Equipment	66,025.00

Ms. Schaefer stated that the Contracted Services was for the General Street Lighting at the intersections for the balance of the year. The Fire Department payroll accounts are still being fine-tuned. The Training and Equipment represents the 5% matching share for the FEMA grant. The Equipment repairs are for the balance of the year. The \$450.00 is the cost of cleaning gear after the Haz Mat spill on Old Railroad. The FEMA Fund appropriations are for the remaining purchases to be made from the grant funds. Mr. Coleman asked if the Street Lighting was for the street lighting districts. Ms. Schaefer said that it was not; it is for the lights at the intersections. Mr. Ferrell asked if the 5% was coming out of the Fire Department account or out of the General Fund. Chief Myosky said that earlier in the year the Board had agreed that it would come out of the General Fund. He said that e-mail from the Fiscal Officer had directed him to charge the 5% to the Fire Fund and wanted to know if there was a change in decision or if this was an error. Both Mr. Ferrell and Mr. Coleman said that they believed that it was coming from the General Fund (Administration). Ms. Schaefer said that her recollection of the last conversation with the Board was that because it was not sure how much money would be left in the General Fund, the 5% was to come from the Fire Fund. Mr. Ferrell said that he did not remember that conversation. Ms. Schaefer said that the conversation also included a comment that the Board was not permitted to take the matching funds from the Fire Fund, but she had gotten an opinion letter from John Rogers, State Auditor, that said if the FEMA grant was for fire purposes, then the matching money could come from the Fire Fund or the Motor Vehicle Escrow Fund. Ms. Schaefer said that she believed that

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the Board had only made that decision because they did not realize they could take the money from the Fire Funds. Chief Myosky said that previous Boards had always taken the matching funds from the General Fund. Mr. Coleman said that he recollection was that it was to come from the General Fund. Mr. Dwelle remembered both conversations. He remembers the conversation that since it appeared that the General Fund was going to be tight and that there appeared to be extra funds in the Fire Fund that the 5% should come from there. Mr. Ferrell asked if the OIC and Medicare amounts were sufficient for the rest of the year. Chief Myosky said that it depends on whether he has any more personnel off. Mr. Ferrell also asked if the Haz Mat amount was billed to the trucking company. Chief Myosky said that the billing by the County only covered manpower hours since he did not have an estimate of the cleaning costs at that time. He said that they had been reimbursed for the amount billed. Mr. Ferrell moved to adopt the supplemental appropriations with the 5% amount to be taken from the General Fund. Mr. Coleman seconded the motion. Under discussion Mr. Ferrell said that it they had to come back to look at this because of the General Fund, they would. Mr. Dwelle said that with that understanding he would agree. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Resolution #2008-0146

ASSESS FOR MOWING OF NOXIOUS WEEDS

Mr. Coleman moved to assess the following property owners for the mowing of their noxious weeds:

Parcel 32-04826.002	Connie Lombardy Varga	\$250.00
Parcel 32-02325.000	PKI, LLC	\$200.00

Mr. Ferrell seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Notices & Reminders

A representative from CorVel (our WC MCO) will be here on Dec. 2, at 10:00 am to review potential self-funding programs that are available. Andrew Frank of FrankGates/Azient (TPA) may also be here to discuss the implementation of the Drug-Free Workplace Program that is available. Both of these programs are in addition to Group Rating and the Safety Council Discount. Mr. Dwelle wanted to know who would attend. Ms. Schaefer said that anyone that wants to attend. The Board decided that the department head, union representatives, and the health committee representatives may attend. Chief Myosky said that the Drug Free Workplace had already been adopted and was in the contract. Ms. Schaefer agreed, but explained that the program had not been formally approved by the Bureau of Workers' Compensation.

Correspondence & Reports

The October Motel Tax report shows collection of \$639,239 for the year to date. This is a decrease of \$34,786 from the same period last year, a 5.16% decrease.

Erie County awarded the salt contract to Morton Salt. Morton Salt has advised that they will only provide approximately 75% of the amounts requested. The rate is \$69.00 per ton if pickup up; \$75.71 if delivered. Mr. Dwelle explained that our requested is combined with all other entities in the County and therefore, all entities will be effected by the reduction. Mr. Coleman explained that steps had been taken to reduce the amount put on the road, but that we want to be safe. Cheryl Best-Wilke asked it we were getting less because of the price increase or because there just was not salt to be had. Mr. Dwelle said that our request was the same as it had been in the past. Mr. Dwelle said that the general policy was to salt intersections. In the case of ice storms, all would be salted.

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Department Reports:

Police Department

Lt. Parthemore asked if the request to pay the part-time officers bi-weekly had been approved. Mr. Dwelle said that it had.

Dan Schiefley, part-time officer, verbally submitted his resignation from the department due to retirement, effective 11-20-08. He has been on the department for 20 plus years.

Lt. Parthemore presented two donations. One was from the Szabrak Family Trust. The other the Leo Brown family for the "kids". Lt. Parthemore would like to use these funds for the candy canes for the kids. They will be getting a Thank You from the department.

Acceptance of the Donations

Mr. Ferrell moved that the two donations be accepted. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Motion adopted.

Lt. Parthemore presented a copy of a safety flyer that he would like the news media to publish regarding theft.

Lt. Parthemore reported that during the recent ice storm they had more than normal incidents, but most were on County roads. Only one mishap was on a Township road. But if the present salting program is followed he wanted the Board to know that it would be a significant drain on the Police Department resources. Luckily it happened on day shift. We did receive backup from the County and the State Patrol.

Mr. Ferrell relayed praise for the Police Department for the way they handled the recent fire in the apartments near Pelton Park. He also praised the Fire Department for their actions.

Chief Myosky agreed that both departments did a great job. He reported that the thermal imager was a great help in locating the source of the fire.

Highway Department

Foreman Kevin Boos reported that leaf pickup is still going on. They have been working during the week until 5:00 pm.

Mr. Boos said that they were constant reviewing the road conditions. He cautioned people to slow down.

Mr. Boos questioned the work to repair the ball fields. Mr. Dwelle asked the Board for their thoughts. Mr. Coleman said that it needed to be fixed. The estimate from Corso's was approximately \$1,800. Mr. Ferrell suggested paying Adkins the amount of the fencing less the estimate repairs. In addition Adkins could have the option of doing the repairs themselves. In that case we would then pay them the \$1,800. Me did not want to hold up the entire check because of the damages. Mr. Ferrell suggested giving them 30 days to do the repairs. Mr. Dwelle questioned whether the weather would permit the repairs to be done this year.

Notification to Adkins Fence

Mr. Ferrell moved to notify Adkins Fence that they would be paid less the cost of the damages. If they chose to repair the ball field, we would refund the amount being withheld after the repairs are approved. Mr. Coleman seconded the motion. The time frame of the repairs is to be reviewed by the Highway Superintendent. All were in favor.

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Mr. Boos reported that there are seven candidates for the position in the highway department. Background checks have been done.

Mr. Ferrell asked how much time was still needed for the leaf pickup. Mr. Boos said that they have only been around the Township once. This was the start of the second round. He is estimating the middle of December. Mr. Ferrell asked if they had been checking the drain, especially in the areas where flooding is an issue. Mr. Boos said that they would clean the catch basins after the leaf pickup.

Fire Department

Chief Myosky said that they started the transfer of equipment to the new #222. They are doing pump training and testing as well as drivers' education. Hopefully it will be completed by Saturday.

Breathing Systems delivered the new fill station and air compressor purchased through the FEMA grant today. Unfortunately Breathing Systems backed into the overhead door. Diamond Door will bill this directly to their insurance.

The mustang suits have been received, but they are awaiting training from the Coast Guard.

The Life Pak-12 units are up and operational. Everyone has received their training. The units will be placed on the squads.

Chief Myosky reported that he had received requests from other departments for the old Life Pak units. He has received letters from Graysville Township and Quaker City for the price of \$1.00. Mr. Ferrell said that he did not have a problem with it as long as John Coppeler approved it. Chief Myosky said that this was what had been done in the past.

Resolution #2008-0147

**SALE OF OLD LIFE PAK UNITS TO GRAYSVILLE TOWNSHIP AND
QUAKER CITY VOLUNTEER FIRE DEPARTMENTS**

Mr. Coleman moved to sell the old Life Pak units to Graysville Township and Quaker City for the price of \$1.00, subject to the approval of Mr. Coppeler. Mr. Ferrell seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Resolution #2008-0148

AUTHORIZATION OF SALE OF OLD FIRE TUCK #222

Mr. Coleman moved to authorize the advertisement of the old Fire Pumper 222 for sale in national magazines with a reserve or the best offer. Mr. Ferrell seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Trustee Discussion:

Mr. Dwelle asked if the old compressor would be available. Chief Myosky said that the cost of the new equipment included a credit for the old equipment.

Mr. Coleman also thanked both departments for their actions at the recent fire. Mr. Dwelle echoed those thoughts.

Mr. Ferrell announced that there would be an informational meeting on December 10th, at 7:00 PM, for Craig King and Chief Wright of the OACOP for them to explain the process and to gather information and comments from residents regarding their desires in the current selection of Police Chief. The only people that cannot attend are those who plan to submit an application for the position.

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Cheryl Best-Wilke, Pennsylvania Avenue, asked if there would be any citizens on the screening or selection committee. Mr. Dwelle said no, not on the selection committee. Mr. Coleman said that was the purpose of the meeting. Mr. Dwelle said that the assessment team would conduct the initial interviews. They would present a group of applications for the Board to make the final selection.

Public Comments:

Mark Adams, Indiana Avenue, asked if we are conducting SRT (Special Response Team) training. Lt. Parthemore said that they did have a SRT team, but it has not trained in about 3 years. He said that there is discussion about getting a regional team established again.

Ms. Schaefer reported that the County did pass a Resolution to vacate a portion of the alley by Oakland Avenue.

Mr. Coleman moved to go into executive session to discuss contracts and personnel. Mr. Ferrell seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes.

Mr. Ferrell moved to come out of executive session. Mr. Coleman seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes.

With no further business to be conducted, the meeting was adjourned at 9:30 pm.

William Dwelle, Chairman

Diane Schaefer, Fiscal Officer