

REGULAR SESSION

January 22, 2008

Mr. Dwelle called the meeting to order at 6:00 p.m. Diane Schaefer was recording the meeting in the absence of Fiscal Officer Pamela Hartung-Kellem who was ill.

Roll call was answered by Trustees Timothy Coleman, William Dwelle, and Jeffrey Ferrell. The next regular meeting is scheduled to be February 12, 2008 at 6:00 p.m.

With no changes to the agenda, Mr. Coleman moved to adopt the agenda. Mr. Ferrell seconded the motion. All were in favor.

Mr. Coleman moved to approve the minutes of the Regular Meeting of January 8th and the Work Session of January 15th. Mr. Ferrell seconded the motion. All were in favor.

Mr. Coleman moved to approve the financial statements as of January 22, 2008. Mr. Ferrell seconded the motion. All were in favor.

Ms. Schaefer explained that since the beginning of the year several payrolls had been recorded using Account numbers that had been used in the past. Based on suggestions made during the recent audit several of those accounts have been changed. Also based on a recommendation of the Auditors payroll related items were now being charged to the same fund as the payroll account. These adjustments have resulted in some accounts being short of funds. Ms. Schaefer is asking that the Board approve an advance of funds from several accounts to cover the present shortage until funds come in to cover the shortage.

Resolution #2008-0012
Approve Advance of Funds

Mr. Coleman moved to approve an advance of funds as follows:

From General Fund to Motor Vehicle Fund	\$7,000.00
From General Fund to Cemetery Fund	\$4,000.00
From General Fund to Permissive Motor Vehicle Fund	\$3,500.00

Mr. Ferrell seconded the motion. Under discussion, Ms. Schaefer said that these would be paid back as soon as possible. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Ms. Schaefer presented the 2007 Motel/Hotel Tax report. It shows a total income of \$729,604, which represents a decrease of 8.46% from 2006. Factors to consider are the closing of Clarion Inn and the opening of Kalahari in Huron Township. Mr. Dwelle said that this is a decrease of \$67,474. Hopefully with the opening of Maui Sands this will improve in 2008.

The Board received two letters for the Fire Marshal recommending the demolition of the house at 503 Dewitt Avenue and 906 Woodlawn Avenue. There is County funding set aside for the demolition. The Board authorized the Fiscal Officer to proceed with the title searches on the properties.

Mr. Ferrell moved to accept the inventories as submitted and to send a copy to the Erie County Engineer. Mr. Coleman seconded the motion. Under discussion, Mr. Coleman said that if there were any questions we would contact the department heads. All were in favor.

Police Chief McClung requested an executive session to discuss personnel.

Highway Superintendent Sternberg reported that the leaves had been picked up and they were finishing the Christmas tree pickup so all was back to normal.

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Fire Chief Myosky reported that he had received a request from Bay View Fire Department for an EMS computer that we had purchased about 10 years ago. Chief Myosky said that he has three of these computers and they have no value.

**Resolution #2008-013
Dispose of Surplus Inventory (EMS Computer)
To Bay View Fire Department**

Mr. Coleman moved to dispose of the EMS computers to the Bay View Fire Department for the price of \$1.00 each. Mr. Ferrell seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes. Resolution adopted.

Chief Myosky reported that he had not heard anything regarding the \$156,000 Homeland Security Grant that he received in 2007 for radios, turnout gear, and industrial washing machine. They have purchased the radios and industrial washing machine. They have made their choice on the turnout gear. This resulted in changes in the original grant. They have gone past the first review. He has until June to use the balance of the funds. He reported that the balance was \$86,400 for 56 sets of turnout gear.

Public Comment:

Mr. Horst Herzog, representing the Lions International, extended an invitation to the Board and all members of Perkins Township to join a newly formed Lions club that will be meeting in the evening. They have been canvassing the area this last week for members. The first meeting will be February 7th, 6:30 pm at Chet & Matt's.

Rob Yost, brother of Ron Yost, former highway department employee, addressed the Board. He asked Mr. Coleman if it was true that Daryl Sternberg had admitted giving his brother the finger. Mr. Coleman said that was true. Mr. Yost then asked Mr. Sternberg to give his brother an apology. Mr. Sternberg said that because of the situation there was no apology. Mr. Dwelle said that the Board discussed this quite thoroughly at the time it happened. He questioned why it was being brought up again. It did not happen in the Township, it did not happen while on public time or in a public vehicle. It is strictly a private situation.

Cheryl Best-Wilke, Pennsylvania Avenue, asked about the status of the minutes on line; status of the exit interviews; and what is Permissive Motor Vehicle. Ms. Schaefer said the Permissive Motor Vehicle is an additional tax that the Township can levy on motor vehicle registrations. Mr. Dwelle said that he has asked the Fiscal Officer to put together a list of those employees who have left with the dates. He has not gotten this information back yet. Regarding the minutes Ms. Schaefer reported that she would like to be able to post the minutes directly. Mr. Coleman said that she would need to get the password to do this. Chief Myosky said that the password would give access to the entire site. He reported that we had a meeting with the representative from Ohio Business College last week. We have not worked out the details. But if they were put in a .pdf format, e-mailed to OBC, they would be posted on an additional page. Mr. Coleman asked if we have .pdf write capability. Yes, we have that ability. Ms. Schaefer reported the fee for the service needed to be determined. Chief Myosky reported on the evolution of the website. Mr. Ferrell said that Chief Myosky should get the cost of doing the updates and an estimate of time involved. He asked that this be done by the end of March. Mr. Dwelle asked how other departments like Margaretta were handling this. Mr. Coleman said that they were paying someone to have it done. Chief Myosky said that the website hosting fee was \$14.95 per month through Buckeye Express.

Mr. Coleman moved to go into executive session to discuss personnel matters with nothing to be voted on during that session. Mr. Ferrell seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes.

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Mr. Coleman moved to exit the executive session and return to regular session. Mr. Ferrell seconded the motion. Roll call: Mr. Coleman, yes; Mr. Ferrell, yes; Mr. Dwelle, yes.

With no further business to be conducted, the meeting was adjourned.

William Dwelle, Chairman

Diane Schaefer, Assistant Fiscal Officer