

BUDGET SESSION

June 28, 2010

Mr. Ferrell called the meeting to order at 11:30 am.

Trustees Michael Printy, Timothy Coleman, and Jeffrey Ferrell answered the roll call.

The purpose of the meeting was to review the 2011 departmental requests for the Highway Department.

Eric Dodrill presented the departmental requirement. He stated he needs to review the funds normally received by each fund because he sees where the General Fund is supplementing the highway funds.

Mr. Printy asked how much was the road mileage. It is almost 50 miles. He needs to do an inventory of the road conditions.

Mr. Printy asked a general question regarding how much the Board would use for wage increases. Mr. Ferrell said that the most would be 3%. Mr. Printy asked that if we used that could a fact finder hold it against us. Mr. Ferrell said no because it is only a projection and there is no way to tell what the actual will be. He believed that the carryover would affect the fact finder's decision more.

Ms. Schaefer said that the purpose of filing the July budget with the Budget Commission is to determine the needs of the Township. If the needs were less than the anticipated revenues, the Budget Commission could reduce the amount of the inside mileage. Have they ever done that? No.

Mr. Printy hoped that we do not come up with a budget of \$10 million dollars again this year. Ms. Schaefer said that if the department needs come up to that, that is what is to be in this report. Mr. Coleman said that he wanted to know the needs so that he can plan for the future. Ms. Schaefer said that Mr. Dodrill had listed those needs in order of priority so that when January comes, then the projects can be eliminated based on carryover and new income.

Going through the budget line by line, Mr. Dodrill started with the General Fund – Township Hall. This is a pretty standard budget. Mr. Ferrell asked if the Telephone account was for the entire building. Ms. Schaefer said that it was the ATT charges for the entire building as well as the other Utilities. Mr. Ferrell asked that the Equipment for the Township Hall include the cost of a projector/screen or a 52" TV screen for the meeting room. He suggested that it be increased to \$5,000.

Mr. Ferrell asked how the salaries were broken down for the employees. Ms. Schaefer said that their time sheets have classifications for Highway, Park, and Cemetery. The Board increased this to \$22,300. The OPERS will increase also. They left the M& R at \$14,400. Electricity was increased to \$1,000; Water & Sewer to \$350; Contracted Services to \$7,000. There should be no major purchases from General-Parks.

There were no changes in the Motor Vehicle Fund. Both the Uniforms & Fuel are supplemental accounts. Mr. Ferrell asked what the estimated income would be. Last year the income was \$16,500.

In Gasoline Tax Fund the Board questioned why we have spent more in Salt than is appropriated. Ms. Schaefer explained that there was a 2009 purchase order still open that was paid in 2010. Patch includes both hot and cold patch. The Machinery in 2010 includes the mower. The Motor Vehicle is for a truck. Mr. Dodrill suggested a smaller Utility truck.

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Mr. Ferrell feels that they need to look at personnel for the Highway Department. He would like to see the part-time people get their CDL in order to use them during the winter season to supplement the department and cut down on overtime. For now one additional full-time person should be included including benefits.

Mr. Ferrell would also like to see a figure in for severance to build up for the next retirement. The Health Insurance was increased to \$200,000 to include a projected increase for this year and next year.

There was a very long discussion on the budgeting process, in general.

Professional & Technical was adjusted to \$3,600.

In the Cemetery Fund Mr. Ferrell asked about the Contracted Services line item. Mr. Dodrill said that his first recommendation would be a study to see what is involved before doing the actual removal of the dumped materials. Dumping is no longer permitted. Ms. Schaefer asked if there was a grant to cover this. The Board thought there might be.

Mr. Ferrell would like to see a new sign at the entrance. Mr. Printy asked if there had been an increase in usage. No one monitors this.

In the Permissive Motor Vehicle Fund there is \$50,000 for Paving in 2010. Mr. Ferrell wants to roll any amount unspent at the end of the year into a Special Account to accumulate year after year.

In Park Development, Mr. Ferrell wants Mr. Dodrill to apply for any and all grants there are to help fund the development of the parks. Mr. Printy asked if there was any advantage of a community funding committee. Mr. Coleman suggested contacting Mr. Coppeler for the regulations connected with this similar to Booster clubs.

Mr. Dodrill asked if there was a threshold for inventory items. Ms. Schaefer said that the cost limit is \$50.00 with a useful life of 3 years or longer and all cell phones, computers, and printers. Disposable items are not included.

Ms. Schaefer gave an update on the printer/copier installation.

The Board talked about a facility for the Highway Department. The priorities are a salt barn and a storage area for cold patch.

Mr. Dodrill talked about co-operative purchasing for a patch machine. Mr. Ferrell said he thought that the Township Association would get together to discuss this. Mr. Coppeler is reviewing the agreement with Barnes Nursery and the nuisance section that has been recently revised.

The Board discussed what they plan to do with Zoning on a temporary basis.

With no further business to be conducted, the meeting was adjourned at 1:30 pm.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer