

BUDGET SESSION
January 19, 2010

Mr. Ferrell called the meeting to order at 4:00 p.m. This meeting was originally scheduled for January 21, 2010, but was moved because Mr. Printy was going to be out of town on the 21st.

Trustees Michael Printy, Timothy Coleman, and Jeffrey Ferrell answered the roll call.

The next scheduled meeting is the Regular Session on January 26, 2010.

The Board was working with version #11 of the Proposed Appropriations, which includes the actual carryover amounts.

Mr. Ferrell said that the Medical in Administration should be \$45,000. Mr. Ferrell said that there was nothing in for an increase. Ms. Schaefer asked if the withholding amounts were backed out. Mr. Ferrell said that they were not.

Ms. Schaefer explained that all the Worker's Compensation amounts could be adjusted to the actual amounts to be paid in 2010. For Administration that was \$3,620. The Board adjusted this to \$4,000.

Mr. Printy suggested decreasing Legal to \$35,000. All agreed. He suggested that Auditing should be increased to \$7,000. Mr. Coleman said that our audits were every two years. Ms. Schaefer said that they started in December of 2008 so this would represent one month's charges toward the audit. This would remain as is.

The next account he reviewed was Tax Collection Fees. He thought \$50,000 was high. The Board agreed on \$40,000. He believed that Training should be decreased to \$4,000. Mr. Ferrell said that it was raised to provide training for the HR position. In Professional & Technical Services there was \$35,000 budgeted. He believes this was high. Mr. Ferrell said this was increased to cover a change in the website and a township wide e-mail and calendar system.

Mr. Printy said that he would like to see Postage increased to cover some of the projects that they are considering. The Board agreed to increase this to \$6,000. Mr. Printy then asked about payments to other Political Subdivisions. Ms. Schaefer explained that some items previously reported under Fees were moved to this account. In addition it would cover any increase to ECADEC.

He then questioned Compensation & Damages. Mr. Coleman explained that this covers the deductible for lawsuits. There is definitely one pending and probably one more just received.

The next item was Machinery, Equipment, & Furniture. This includes a projector, screen, cabinet, and PA system for the meeting room.

Chief Hodges asked if we could not get out of paying the Bank Fees. Ms. Schaefer explained that they had just added \$20 per month for ACH charges. Other banks are charging for the additional cost of FDIC insurance.

There was a review of Contracted Services in 1000-120. The Board settled on \$8,000.

In Zoning 1000-130 the only change was to Worker's Compensation to \$1,650, which reflects the actual costs for 2010 based on lower rates. There was an increase in the Salary account to cover the payment of Severance. Ms. Schaefer said that if, for some reason, the Zoning Inspector did not retire then this amount should be transferred to a special fund account for future severance amounts.

BUDGET SESSION

January 19, 2010

The Board then reviewed the Police section of the budget. Chief Klamar noted that the salary account could be lowered because of the receipt of money for the SRO officers. Ms. Schaefer said this was not correct. 100% of the salaries are to be in the appropriations to reflect the payments to the officers. The money paid by the school is reflected in the revenue received and is part of the other source of funds.

Mr. Ferrell noted the sizeable decrease in overtime from 2008 to 2009.

Mr. Printy asked what the number in the last column represents. Ms. Schaefer said that it was a subtotal of the salary accounts. This number is used to calculate the related payroll taxes, such as OPERS, Medicare, and workers' compensation.

Mr. Ferrell asked if the Salary – Full time dispatcher would cover the severance for the dispatcher that recently retired. Chief Klamar said that it did. Mr. Ferrell asked if the overtime would be enough. It was agreed to lower this to \$8,000. Mr. Ferrell questioned if the Health Insurance was enough. Chief Klamar said that it was. The dispatcher who just retired would not be replaced and one dispatcher had transferred to the patrol side. It also includes an increase for five months. Mr. Ferrell then asked if the penciled amount represent the actual amounts needed for Workers' Compensation. Ms. Schaefer said that they did. For the Officer it was reduced to \$29,000 and for dispatchers \$6,350.

There was a discussion regarding Unemployment taxes. This will be reviewed at a later time, depending on what happens with the dispatching for the Township. Mr. Printy noted that while regionalization of services was a worthwhile goal, there are many questions to be addressed before he would feel comfortable supporting it.

There was a discussion on maintenance of equipment for the police department. Chief Klamar explained that most of the cruisers needed new tires. Contracted Services is up because of the air cards. Chief Klamar also said that Emergitech went up. MS. Schaefer said \$9,000 of this needs to go to Payments to Political Subdivisions for LEADS.

There was a discussion on funding the purchase of new vehicles. Chief Klamar reviewed his plan for selling the remaining suburbans and getting a more cost efficient vehicle to be used as a marked vehicle. The portion of the cost from the General Fund would be \$16,150.

The Board then reviewed the Park funds 1000-610 in the General Fund. Ms. Schaefer said that there were two line items in the Park Development Fund that should be in the General Fund because they were operating expenses, not development expenses. The Board agreed to add these amounts to the amounts already in the General Fund – Park accounts. Repairs & Maintenance would be \$14,400 and Contracted Services would be \$7,000.

Ms. Schaefer explained the Transfers Out account. It includes the transfers to Issue II and Debt Service. Mr. Ferrell questioned what happened to the amount that we saved in 2009 when the Issue II project came in so much under the amount estimated. Ms. Schaefer said that this just became part of the rollover in the General Fund.

The Board reviewed the various Highway accounts. Ms. Schaefer said that the Salary account in the Gas Tax fund was not included in the total on Version #11.

Mr. Printy believed that the Patch account was too low. Ms. Schaefer said several accounts were reduced in order to adopt the Temporary Appropriations. It was the intent to increase those line items when adopting the Permanent Appropriations. Mr. Ferrell said that if the Board approves the Highway Superintendent's requests the General Fund

BUDGET SESSION

January 19, 2010

would need to supplement it by approximately \$250,000. Mr. Ferrell suggested that the amounts from version #9 be re-instituted. Mr. Printy said that he believed that they needed to go line by line. Repairs & Maintenance was set at \$35,000. Contracted Services includes Barnes Nursery. Salt was reduced to \$42,000. Stone was reduced to \$2,500. Patch was set at \$16,000. Traffic Control was set at \$4,000; Concrete \$3,000; Drainage \$4,000. Machinery was set at \$50,000 for the next version of the Appropriations. Ms Schaefer noted that Mr. Sternberg had already spent \$1,500 out of the equipment account for a new computer and chair so this needs to be increased to \$51,500 to cover those items and the road mower. The Vehicle amount was left out at this time.

J. Thomas Pascoe, Scottley Drive, asked a question regarding the Administrator line item in the General Fund. Mr. Ferrell explained that once again this was cut because it would not be possible to do this starting at the first of the year. It is still the intent of the Board to hire an administrator. Mr. Pascoe asked if they had advertised for the position. The Board has not at this time.

Mr. Pascoe then asked about severance accounts in the various funds. He did not see anything budgeted in the Highway or Police funds. He sees if for zoning, the dispatcher, and Fire, but not Highway or Police. Ms. Schaefer said they had not gotten to the Highway Department yet, but it is included.

Mr. Pascoe then asked if the Board had purchased or was in the process of purchasing the American Legion. Mr. Ferrell said that they were not. They had been contacted by the Legion. Mr. Ferrell said that he did not believe this was something that could be done without being done in a public meeting. Mr. Printy said that he had been contacted by a member of the Legion who asked if he would look at the building. Mr. Printy said that he would, but that was nothing more than looking at the building.

Mr. Ferrell said that personally he believed there were better options available.

On Road & Bridge they restored the funding for full-time at \$255,060, part-time wages at \$20,808, severance at \$25,997, OPERS at \$61,449, and health insurance at \$105,335. Workers' Compensation was reduced to \$10,400.

Under Park Development the two operating line items were transferred to the General Fund. The site improvements were included in various grants and other activities that the Board had requested be improved.

Ms. Schaefer is to prepare Version #12, incorporating the changes made today

With no further business to be conducted, the meeting was adjourned at 6:35 pm.

Jeffrey Ferrell, Chairman

Diane Schaefer, Fiscal Officer